



City of Hermosa Beach
 1315 Valley Drive, Hermosa Beach, CA 90254
 310.318-0203 - Fax 310.372-6186
 Email: recordsrequest@hermosabch.org



PRR-19-00124

Received By: Tanisha Hudson
 Referred To: _____
 Date Referred: 09/19/19

Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Malina Qureshi</u>		Email: <u>MQURESHI@mswconsultants.com</u>	
Address: _____		Phone: _____	
City: _____		Fax: _____	

Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

see Attached

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Signature _____

Date _____

For Departmental Use Only:

Action Requested:

☐ Review Only
☐ Copies Requested

Action Taken:

☐ Document Reviewed
☐ Copies Provided
☐ Refusal/Reason _____

By _____

Date _____

☐ Non-Existent Document
☐ Other (Please Explain) _____

For City Clerk's Use Only:

Date Requestor Notified _____

Notified By: _____

Date Picked Up or Mailed _____

Tanesha Hudson

From: Elaine Doerfling
Sent: Thursday, September 19, 2019 1:53 PM
To: Tanesha Hudson
Subject: FW: Open Records Request

From: Maliha Qureshi <MQureshi@mswconsultants.com>
Sent: Thursday, September 19, 2019 12:16 PM
To: Elaine Doerfling <edoerfling@hermosabch.org>
Subject: Open Records Request

Hello,

I am an analyst with MSW Consultants, currently performing a benchmarking study in your area. I was hoping that you could help me retrieve a few public documents regarding the City of Hermosa Beach and your trash/recycling hauler, Athens Services, specifically an electronic copy of the following:

- Current residential and commercial trash/recycling collection contract between the City of Hermosa Beach and Athens Services
- Current Collection Pricing Structure

Thank you so much for your time and help. All of my contact info can be found in my email signature.

Best regards,

Maliha Qureshi

Analyst

MSW CONSULTANTS

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